

GRANADA SANITARY DISTRICT

OF SAN MATEO COUNTY

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AGENDA

BOARD OF DIRECTORS REGULAR MEETING

June 17, 2004, 7:30 p.m.

The Board has the right to take action on any of the items listed on the Agenda. The Board reserves the right to change the order of the agenda items, to postpone agenda items to a later date, or to table items indefinitely.

CALL MEETING TO ORDER District Office, 504 Ave. Alhambra, #202, El Granada

<u>ROLL CALL</u>	Directors:	President:	Shawn McGraw
		Vice President:	Leonard Woren
		Secretary:	Fran Pollard
		Treasurer:	Matthew Clark
		Board Member:	Vacant
	Staff:	General Manager:	Chuck Duffy
		Administrator:	Gina Holmes
		Asst. Administrator:	Delia Comito
		Legal Counsel:	Jonathan Wittwer

PLEDGE OF ALLEGIANCE

GENERAL PUBLIC PARTICIPATION

Communications from the Public and members of the District Board and District staff concerning matters not on the agenda. Speakers are limited to 3 minutes each.

ACTION AGENDA

- 1. Oath of Office: Swearing in of Board Member appointed to fill position vacancy.**
- 2. Consideration of Granada Sanitary District Budget for Fiscal Year 2004/05.**
Recommendation: To be made by the Board.
- 3. PUBLIC HEARING: Consideration of an Ordinance amending Section 700(04) and 700(05) concerning sewer service charges and rates.**
Recommendation: Approve the Ordinance.

4. **PUBLIC HEARING: Consideration of a Resolution adopting the Sewer Service Charge Report for Fiscal year 2004-2005 and the Delinquent Garbage Service Charge Report for Fiscal Year 2003-2004, and authorizing the collection of said charges on the San Mateo County Tax Roll.**

Recommendation: Continue the item to the next meeting.

5. **Consideration of Point Pillar Harbor project and sewer connection permit application.**

Recommendation: To be made by the Board.

6. **Consideration of supplemental information and editorial regarding possible reorganization into a Community Services District.**

Recommendation: Approve the supplemental information and the editorial as presented.

CONSENT AGENDA

All matters listed under the Consent Agenda are considered routine by the Board of Directors, and will be acted upon by a single vote of the Board. There will be no separate discussion of any of these items unless a member of the Board so requests, in which event the matter shall be removed from the Consent Agenda and considered as a separate Action Agenda item.

7. **Approval of Special Meeting minutes for May 20, 2004.**
8. **Approval of Regular Meeting minutes for May 20, 2004.**
9. **Approval of June 2004 warrants totaling \$114,738.81 (ck #1577 to #1609).**
10. **Approval of Administrative Costs Fund distribution #10 for \$3,942.14.**
11. **Approval of June 2004 Assessment District warrants totaling \$353,152.62 (Checks: #5020 - #5024).**
12. **Approval of April 2004 Financial Statements.**
13. **Approval of Biannual variance report**
14. **Approval of Quarterly investment report**
15. **Approval of letter in support of Governor's Local Finance Reform Package**

DIRECTORS' COMMENTS AND COMMITTEE REPORTS

16. **Sewer Authority Mid-Coastside: May 24, 2004.**
17. **Report on other seminars, conferences, or committee meetings.**

INFORMATION CALENDAR

18. **General Manager's Report**
19. **Administrator's Report.**
20. **Engineer's Report, March 2004.**
21. **Attorney's Report.**

FUTURE AGENDA ITEMS

ADJOURN REGULAR MEETING

At the conclusion of the May 20, 2004 Meeting:

Last Ordinance adopted: No. 155.

Last Resolution adopted: No. 2004-008.

This meeting is accessible to people with disabilities. Individuals who require special assistance to participate may request an alternative format of the agenda and packet materials. To request a disability-related modification or accommodation, please call (650) 726-7093. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.